

Footscray High School – Facility Hire Application

Organisation Details	
Name of Organisation	
Entity Type (Private Company, Sole trader,	
Incorporated Association etc)	
Organisation ABN	
Organisation Registration number	
Organisation Address	
Does your Organisation have Public Liability of \$10	Yes/No
Million or more. (DET Policy states that is the	
minimum coverage required to hire out facilities)	
Please List Insurer, Policy Number and Dates.	Insurer:
Please ensure Certificate of Currency is sent with this	
<u>application</u>	Policy Number:
	Dates:

Contact Person Details	
Contact Person – First Name	
Contact Person – Surname	
Contact Person – Phone Number	
Contact Person - Address	
Contact Person – Email Address	
Contact Person – Position within Organisation	

Booking Details	
What facilities are you requesting to hire	
Description of activity undertaking	
Estimated number of people using facilities	
Booking Start Date	
Booking End Date	
Dates you require facilities	
Booking Start Times	
Booking End Times	
Do supervising adults have required WWCC. Please	Yes/No
ensure WWCC's are sent with this application	

Please fully complete application form and send to Facilityhire@footscray.vic.edu.au along with a valid Certificate of Currency which shows at least \$10 Million Public Liability Insurance and valid WWCC of adults who are supervising minors. If you are seeking afacility not mentioned on the next page, the school will provide a quote.



KINNEAR 1 Kinnear Street CAMPUS Footscray VIC 3011 03 9112 9500

BARKLY 298 Barkly Street CAMPUS Footscray VIC 3011 03 9112 9500

1 Pilgrim Street Seddon VIC 3011 PILGRIM CAMPUS Seddon VIC 0 03 9112 9500

POSTAL PO BOX 2021 ADDRESS Footscray VIC 3011 Footscray



Ph: 9112 9500 info@footscray.vic.edu.au www.footscray.vic.edu.au ABN: 30 849 638 147 CRICOS: 00861K



Footscray High School Facilities Matrix for Determining Hire Fees

Group	Hire fee subsidy (% of regular hire rate)
Community Sporting Groups and other Not-for- Profit organisations and schools	50%
Businesses	0%

Area	Hire rate per hour (Ex GST)
Gymnasium	\$80
Classroom	\$20

Group	Security Deposit
Community Sporting Groups, other Not-for-Profit organisations and schools	\$150
Businesses	\$300



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