

Footscray High School – Facility Hire Application

| Organisation Details | |
|--|--|
| Name of Organisation | |
| Entity Type (Private Company, Sole trader, Incorporated Association etc) | |
| Organisation ABN | |
| Organisation Registration number | |
| Organisation Address | |
| Does your Organisation have Public Liability of \$10 Million or more. (DET Policy states that is the minimum coverage required to hire out facilities) | Yes/No |
| Please List Insurer, Policy Number and Dates. <i>Please ensure Certificate of Currency is sent with this application</i> | Insurer: Policy Number: Dates: |

| Contact Person Details | |
|---|--|
| Contact Person – First Name | |
| Contact Person – Surname | |
| Contact Person – Phone Number | |
| Contact Person – Address | |
| Contact Person – Email Address | |
| Contact Person – Position within Organisation | |

| Booking Details | |
|--|--------|
| What facilities are you requesting to hire | |
| Description of activity undertaking | |
| Estimated number of people using facilities | |
| Booking Start Date | |
| Booking End Date | |
| Dates you require facilities | |
| Booking Start Times | |
| Booking End Times | |
| Do supervising adults have required WWCC. <i>Please ensure WWCC's are sent with this application</i> | Yes/No |

Please fully complete application form and send to Facilityhire@footscray.vic.edu.au along with a valid Certificate of Currency which shows at least \$10 Million Public Liability Insurance and valid WWCC of adults who are supervising minors. **If you are seeking a facility not mentioned on the next page, the school will provide a quote.**



Footscray High School Facilities Matrix for Determining Hire Fees

| Group | Hire fee subsidy (% of regular hire rate) |
|--|--|
| Community Sporting Groups and other Not-for-Profit organisations and schools | 50% |
| Businesses | 0% |

| Area | Hire rate per hour (Ex GST) |
|-----------|-----------------------------|
| Gymnasium | \$80 |
| Classroom | \$20 |

| Group | Security Deposit |
|---|------------------|
| Community Sporting Groups, other Not-for-Profit organisations and schools | \$150 |
| Businesses | \$300 |